

**Minutes of the Regular Meeting of the Council of the Town of Gravelbourg  
March 16, 2015.**

**Present: Mayor:** Edward Lagassé

**Aldermen:** Bob Bowler  
Sam Hawkins  
Darcy Stefiuk  
Michel Vézina  
Toos Giesen-Stefiuk

**CAO:** Chris Costley

**Absent:** John Vant

**Call to Order**                    *A quorum being present, Mayor Lagassé called the meeting to order at 7:01 p.m.*

*Byron Klein, representing the Rollin' Rock Bar & Grill, arrived at 7:01 p.m.*

*Paul Boisvert, representing the Gravelbourg Tribune, arrived at 7:05 p.m.*

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| <b>111/15</b> | <b>Agenda</b>                       | <b>Vézina/Giesen-Stefiuk</b><br>That the agenda be adopted as amended.<br><p style="text-align: right;"><b>Carried</b></p>   |
| <b>112/15</b> | <b>Minutes –<br/>March 2, 2015</b>  | <b>Hawkins/Vézina</b><br>That the minutes of the Council meeting held March 2, 2015 be adopted as amended.<br><p style="text-align: right;"><b>Carried</b></p>   |
|               | <b>Delegation</b>                   | <i>Byron Klein lead a discussion regarding the water break outside of the Rollin' Rock Bar &amp; Grill. Byron exited the meeting at 7:15 p.m.</i>  |
| <b>113/15</b> | <b>Water Billing<br/>Adjustment</b> | <b>Stefiuk/Bowler</b><br>To approve a credit to water account #00001720020 to adjust water consumption on the March 15 billing down by 2,725 cubic feet (\$509.85) to account for water allowed to run to prevent freezing as the customer was instructed to do by Public Works Manager Terry Busse; that the Town of Gravelbourg not bill for any amount of the repair that would otherwise be billed to the property owner; further, that the CAO provide a letter apologizing for any inconvenience to the owner as a result of the repair.<br><p style="text-align: right;"><b>Carried</b></p> |

114/15	<b>Garage Size Limit</b>	<b>Stefiuk/Giesen-Stefiuk</b> That the CAO prepare an amending bylaw for Bylaw No. 796/84, known as the Zoning Bylaw, adjusting the maximum garage size in Part IV subsection 8(d), to 223 square meters (2,400.35 square feet), including a provision that the height of the garage is not to exceed the height of the primary building. <b>Tabled – resolution #115/15</b>
115/15		<b>Stefiuk/Bowler</b> To table resolution #114/15 until next regular Council meeting. <b>Carried</b>
116/15	<b>SGI Insurance</b>	<b>Hawkins/Stefiuk</b> To approve payment of the premium for the 2015-2016 Commercial Policy Renewal to Cornet Agencies Inc. in the amount of \$35,980.00 for coverage from February 9, 2015 until February 9, 2016. <b>Carried</b>
117/15	<b>Tin Can Recycling</b>	<b>Stefiuk/Bowler</b> That the CAO research options for tin can recycling and report back to Council for consideration. <b>Carried</b>
118/15	<b>Steel Container Systems</b>	<b>Giesen-Stefiuk/Vézina</b> To approve payment to Steel Container Systems for two self-dumping hopper bins (four cubic yard capacity per bin) at a cost of \$3,917.62 plus GST each. <b>Tabled – resolution #119/15</b>
119/15		<b>Hawkins/Vézina</b> To table discussion regarding resolution #118/15 indefinitely. <b>Carried</b>
120/15	<b>Unsecured Trailer Permit</b>	<b>Bowler/Stefiuk</b> That the CAO draft an amendment to Bylaw No. 1044/97 to allow the parking of unsecured trailers on Town streets for a period of one month as of the date of the related building permit approval, and allow the CAO to extend permits at a cost of \$10 per month at his discretion. <b>Carried</b>
121/15	<b>Aquaplex Centre Contract</b>	<b>Stefiuk/Vézina</b> To table discussion regarding the Aquaplex Centre contract indefinitely. <b>Carried</b>

122/15	<b>Stacey Peters Letter</b>	<b>Giesen-Stefiuk/Bowler</b> That the CAO provide a letter to Stacey Peters advising her of planned repairs to sidewalks in Gravelbourg and safety precautions taken by Public Works in the interim.	<b>Carried</b>
123/15	<b>Gravelbourg Minor Hockey Association Letter</b>	<b>Stefiuk/Hawkins</b> That the CAO provide a response to the Gravelbourg Minor Hockey Association regarding fee structure including details of rink operating costs.	<b>Carried</b>
124/15	<b>GHS Donation</b>	<b>Stefiuk/Hawkins</b> To table discussion regarding the requested Gravelbourg High School donation until the next regular Council meeting.	<b>Carried</b>
125/15	<b>SUMA MCDP Program Funding Request</b>	<b>Giesen-Stefiuk/Vézina</b> To advise SUMA that the Town of Gravelbourg does not support transferring any portion of its revenue sharing to fund the MCDP program.	<b>Carried</b>
126/15	<b>Emergency Measures Organization Coordinator</b>	<b>Vézina/Bowler</b> To accept the resignation of Emergency Measures Organization Coordinator Matt Forest, effective on the date a replacement is found; further, that the CAO advertise the vacancy as soon as possible.	<b>Carried</b>
127/15	<b>Ec. Dev. Advisory Committee Letter</b>	<b>Stefiuk/Bowler</b> That the letter to Jean McKendry of the Chinook Regional Library from the Economic Development & Tourism Advisory Committee, dated February 27, 2015, be filed and that the EDO notify the committee that they are not permitted to send this specific letter to Chinook Regional Library on Committee letterhead.	<b>Carried</b>
128/15	<b>Lot Rental Enquiry</b>	<b>Giesen-Stefiuk/Bowler</b> To set rent for Lot 1 Block 50 Plan 87MJ15543 at \$100.00/month, and that the CAO prepare a rental agreement for such under these terms to be signed by L&L Auto and Ag Supplies (ensuring that all equipment is to be removed on request within thirty days); further, that the CAO be authorized to sign said rental agreement on behalf of the Town of Gravelbourg.	<b>Carried</b>

129/15	<b>Correspondence</b>	<b>Stefiuk/Vézina</b> That the correspondence presented be received for informational purposes. <b>Carried</b>
130/15	<b>Reports</b>	<b>Vézina/Bowler</b> That the minutes of the Economic Development & Tourism Advisory Committee meeting held January 27, 2015 be accepted as presented. <b>Carried</b>
131/15	<b>Water Rate Bylaw Amendment</b>	<b>Vézina/Stefiuk</b> That the amended ‘Exhibit A’ to Bylaw No. 1382/13, known as the Water and Sewer Bylaw, receive first reading at this meeting. <b>Carried</b>
132/15	<b>Public Notice – Borrowing Bylaw</b>	<b>Bowler/Stefiuk</b> To table consideration of the borrowing bylaw until next regular meeting. <b>Carried</b>
133/15	<b>Sea Can Bylaw Amendment</b>	<b>Stefiuk/Bowler</b> That the CAO draft amendments to Bylaw No. 796/84 and Bylaw No. 949/94, known as the Zoning Bylaw and the Building Bylaw, respectively, to ensure it is clear that shipping containers, once no longer used as freight, qualify as a building subject to the provisions of all related Acts and Bylaws; that Institutional zones be added to the list of zones wherein shipping containers are permitted; further, that venting requirements based on the “Intermodal Shipping Container Fire Safety” report be added. <b>Carried</b>
134/15	<b>Accounts Payable</b>	<b>Giesen-Stefiuk/Vézina</b> That accounts payable in the amount of \$156,489.61 (batch #2015-00009) be approved; further, that the Payment Posting Audit Trail for batch #2015-00009 be attached to and form part of the minutes. <b>Carried</b>
135/15	<b>SDCL Report – Water Samples</b>	<b>Vézina/Hawkins</b> That SDCL reports for water samples collected January 26 (invoice #1062041), February 2 (invoice #3203243), February 9 (invoice #3203653), February 17 (invoice#/3204183), and February 23 (invoice #3204472) be acknowledged as received. <b>Carried</b>
136/15	<b>Bylaw Enforcement Report</b>	<b>Giesen-Stefiuk/Hawkins</b> That the Bylaw Enforcement Report for February of 2015 be accepted as presented. <b>Carried</b>

*Paul Boisvert exited the meeting at 9:00 p.m.*

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| <b>137/15</b> | <b>Committee of the Whole, Closed Session</b> | <b>Stefiuk/Hawkins</b><br>That Council recess to the Committee of the Whole, closed session, at 9:01 p.m., pursuant to Section 120(2)(a) of <i>The Municipalities Act</i> .   | <b>Carried</b> |
| <b>138/15</b> | <b>Reconvene</b>                              | <b>Stefiuk/Bowler</b><br>That Council move out of the closed session and reconvene the regular meeting at 10:28 p.m.  | <b>Carried</b> |
| <b>139/15</b> | <b>2015 Budget</b>                            | <b>Vézina/Hawkins</b><br>To approve the 2015 budget as presented and that the CAO draft a bylaw to set the 2015 base tax at \$1,050 for property with improvements and \$525 for property without improvements for consideration at the next regular meeting. | <b>Carried</b> |
| <b>140/15</b> | <b>Manager of Public Works</b>                | <b>Giesen-Stefiuk/Stefiuk</b><br>To accept the resignation of Manager of Public Works Terry Busse, effective April 2, 2015, and that the CAO post advertisements for a candidate to fill the vacancy as soon as possible.                                     | <b>Carried</b> |
| <b>141/15</b> | <b>Adjournment</b>                            | <b>Stefiuk/Bowler</b><br>That the meeting be adjourned at 10:30 p.m.  | <b>Carried</b> |

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*Mayor/Deputy Mayor*

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*Chief Administrative Officer*