

**Minutes of the Regular Meeting of the Council of the Town of Gravelbourg**  
**August 17, 2015**

---

**Present: Mayor:** Edward Lagassé

**Aldermen:** John Vant  
Michel Vézina  
Bob Bowler

**CAO:** Chris Costley

**Absent:** Toos Giesen-Stefiuk  
Darcy Stefiuk

**Call to Order** *A quorum being present, Mayor Lagassé called the meeting to order at 7:00 p.m.*

*Laurie Emmons, Vivian Bouvier, and Carly Kilback arrived at 7:00 p.m. Paul Boisvert, representing the Gravelbourg Tribune, and Claude Piché arrived at 7:02 p.m.*

**386/15**      **Agenda**      **Vézina/Vant**  
That the agenda be adopted as amended. **Carried**

**387/15**      **Minutes –**  
**July 21, 2015**      **Bowler/Vézina**  
That the minutes of the Council meeting held July 21, 2015 be adopted. **Carried**

**388/15**      **Minutes –**  
**July 29, 2015**      **Vant/Bowler**  
That the minutes of the Council meeting held July 29, 2015 be adopted. **Carried**

**Delegation**      *Claude Piché led a discussion regarding a parking ticket he received on August 12, 2015 and requested that it be cancelled given the context of the situation. He exited the meeting at 7:10 p.m.*

**389/15**      **Courthouse**  
**Landscaping**      **Bowler/Vézina**  
**Design**      To table discussion regarding Courthouse landscaping design plans until next regular meeting of Council **Carried**

**390/15**      **Team**  
**Building**      **Vant/Vézina**  
To table discussion regarding team building events indefinitely. **Carried**

391/15	<b>Newspaper Advertising</b>	<b>Vant/Vézina</b> That the “Civic News” advertisement placed by the Town of Assiniboia in the Assiniboia Times be filed as correspondence. <b>Carried</b>
392/15	<b>Bylaw Enforcement-Piché</b>	<b>Vézina/Bowler</b> That the \$50 ticket issued to Claude Piché, Notice of Violation #92 dated August 12, 2015, be cancelled. <b>Carried</b>
393/15	<b>Atlas Sewer Service – Sewer Jetting</b>	<b>Bowler/Vant</b> To table discussion regarding the quote provided by Atlas Sewer Service for sewer main jetting until additional quotes have been received by administration. <b>Carried</b>
394/15	<b>12” Pump Rental - Lagoon</b>	<b>Bowler/Vant</b> To approve the rental of a 12” Pump from United Rentals at a cost of \$2,850.00 plus taxes and shipping as quoted for a one week rental. <b>Carried</b>
395/15	<b>Emergency Work Hours- For Staff</b>	<b>Vant/Vézina</b> To approve the purchase of gift certificates in the amount of \$50.00 each, from a local restaurant as directed by the recipient, for Renée Newton, Wes Murray, Tim Walker, Sheldon Filson, and Andy Produniuk in order to recognize efforts during emergency situations commencing July 27, 2015. <b>Carried</b>
396/15	<b>Municipal Utilities Invoice</b>	<b>Vant/Bowler</b> To approve the payment of Municipal Utilities invoice #1729, at a total cost of \$11,378.88 plus GST. <b>Carried</b>
397/15	<b>Muscular Dystrophy Proclamation</b>	<b>Vézina/Vant</b> To declare September of 2015 to be Muscular Dystrophy Awareness Month in the Town of Gravelbourg. <b>Carried</b>
398/15	<b>Computer Replacement</b>	<b>Bowler/Vant</b> To approve the purchase of one (1) computer plus all necessary software from Munisoft at a cost of \$1,639.00 plus taxes and shipping, as per the August 12, 2015 quote. <b>Carried</b>
399/15	<b>Réal Forest Email</b>	<b>Vézina/Bowler</b> That the July 29, 2015 email from Réal Forest be filed as correspondence. <b>Carried</b>

<b>400/15</b>	<b>Courthouse Exterior Water Service</b>	<b>Bowler/Vant</b> To table discussion regarding the quote from Prairie Mechanical Services for the supply and installation of four (4) exterior water service taps until next regular meeting of Council.  <b>Carried</b>															
<b>401/15</b>	<b>Courthouse Exterior Lighting</b>	<b>Vézina/Vant</b> To table discussion regarding the re-installation of the Courthouse exterior lighting until next regular meeting of Council.  <b>Carried</b>															
<b>402/15</b>	<b>Staff Training- PW Sheldon, Renée</b>	<b>Vézina/Vant</b> To table discussion regarding Public Works staff training until next regular meeting of Council.  <b>Carried</b>															
<b>403/15</b>	<b>OCP/Zoning Public Hearing – Sept 22, 2015</b>	<b>Vézina/Vant</b> To hold a public hearing to hear comments on Bylaw No. 1402/15, known as the Official Community Plan Bylaw, and Bylaw No. 1403/15, known as the Zoning Bylaw, from 7:00 p.m. to 10:00 p.m. on September 22, 2015 at the Parish Hall in Gravelbourg.  <b>Carried</b>															
<b>404/15</b>	<b>Community Events Permit and Street Closure</b>	<b>Vant/Vézina</b> To approve the closure of Main Street from 2 <sup>nd</sup> Avenue to 7 <sup>th</sup> Avenue for the Lighthouse on the Prairies: Harvest of the Past celebration on September 26, 2015 for the hours of 1 p.m. to 2 a.m.; further, to approve the use of La Palestre from September 25 – 27, 2015 as may be required in the event that weather conditions force the event indoors; and further, to approve the application to SLGA for a special event permit at the following locations and times:  <table border="0" style="margin-left: 20px;"> <thead> <tr> <th style="text-align: left;"><u>Date</u></th> <th style="text-align: left;"><u>Place</u></th> <th style="text-align: left;"><u>Time</u></th> </tr> </thead> <tbody> <tr> <td colspan="3">Weather permitting:</td> </tr> <tr> <td>Saturday, Sept. 26, 2015</td> <td>Main Street</td> <td>2:00 p.m. to 2:00 a.m.</td> </tr> <tr> <td colspan="3">In case of bad weather:</td> </tr> <tr> <td>Saturday, Sept. 26, 2015</td> <td>La Palestre</td> <td>2:00 p.m. to 2:00 a.m.</td> </tr> </tbody> </table> <b>Carried</b>	<u>Date</u>	<u>Place</u>	<u>Time</u>	Weather permitting:			Saturday, Sept. 26, 2015	Main Street	2:00 p.m. to 2:00 a.m.	In case of bad weather:			Saturday, Sept. 26, 2015	La Palestre	2:00 p.m. to 2:00 a.m.
<u>Date</u>	<u>Place</u>	<u>Time</u>															
Weather permitting:																	
Saturday, Sept. 26, 2015	Main Street	2:00 p.m. to 2:00 a.m.															
In case of bad weather:																	
Saturday, Sept. 26, 2015	La Palestre	2:00 p.m. to 2:00 a.m.															
<b>405/15</b>	<b>BCF Project</b>	<b>Bowler/Vant</b> To table discussion regarding the New Building Canada Fund until next regular meeting of Council.  <b>Carried</b>															
<b>406/15</b>	<b>Correspondence</b>	<b>Vézina/Bowler</b> That the correspondence presented be received for informational purposes.  <b>Carried</b>															

407/15	<b>Monthly Activity Reports</b>	<b>Vézina/Bowler</b> That Monthly Activity Reports and Current/On-Going Reports for July (Economic Development & Tourism; and Finance & Administration) be accepted as presented.	<b>Carried</b>
408/15	<b>SDCL Reports – Water/Wastewater Samples</b>	<b>Vézina/Vant</b> That SDCL reports for water samples collected June 22 (invoice #3213791), June 30 (invoice #3214495 and 3214496), July 6 (invoice #3214644 and 1066101), July 13 (invoice #3215300, 3215368, and 3215369), July 14 (invoice #3215574 and 3215556), July 15 (invoice #3215623 and 3215624), July 16 (invoice #3215678, 3215683, and 3215683), July 22 (invoice #3216230, 3216233, and 3216234), July 23 (invoice #3216280 and 3216281), and July 29 (invoice #3216765 and 1066925) be acknowledged as received.	<b>Carried</b>
409/15	<b>Bylaw Enforcement Report</b>	<b>Vant/Vézina</b> That the Bylaw Enforcement Report for July of 2015 be accepted as presented.	<b>Carried</b>
410/15	<b>Bylaw No. 1402/15</b>	<b>Bowler/Vézina</b> That Bylaw No. 1402/15, known as the Official Community Plan Bylaw, receive first reading.	<b>Carried</b>
411/15	<b>Bylaw No. 1403/15</b>	<b>Vézina/Vant</b> That Bylaw No. 1403/15, known as the Zoning Bylaw, receive first reading.	<b>Carried</b>
412/15	<b>Accounts Payable</b>	<b>Vant/Vézina</b> That accounts payable in the amount of \$105,483.81 (batch #2015-00031) be approved; further, that the Payment Posting Audit Trail for batch #2015-00031 be attached to and form part of the minutes.	<b>Carried</b>
413/15	<b>Accounts Payable</b>	<b>Vézina/Vant</b> That accounts payable in the amount of \$145,833.88 (batch #2015-00033) be approved; further, that the Payment Posting Audit Trail for batch #2015-00033 be attached to and form part of the minutes.	<b>Carried</b>

*Paul Boisvert exited the meeting at 8:09 p.m.*

414/15	<b>Bank Reconciliations – June 30, 2015</b>	<b>Vant/Bowler</b> To accept the bank reconciliations as at June 30, 2015, as presented, and that these be attached to and form part of the minutes. <b>Carried</b>
415/15	<b>Financial Summary</b>	<b>Vézina/Vant</b> To accept the Statement of Financial Activities as at August 17, 2015, as presented, and that it be attached to and form part of the minutes. <b>Carried</b>
416/15	<b>Committee of The Whole, Closed Session</b>	<b>Bowler/Vant</b> That Council recess to the Committee of the Whole, closed session, at 8:15 p.m., pursuant to Section 120(2)(a) of <i>The Municipalities Act</i> , to discuss employee matters. <b>Carried</b>
417/15	<b>Reconvene</b>	<b>Vant/Bowler</b> That Council move out of the closed session and reconvene the regular meeting at 8:55 p.m. <b>Carried</b>
418/15	<b>Public Works Manager</b>	<b>Vant/Vézina</b> That CAO Chris Costley prepare a letter of offer to Haibo Chen for the position of Public Works Manager at an annual salary of \$55,000 per annum with a six (6) month probationary period. <b>Carried</b>
419/15	<b>Adjournment</b>	<b>Vézina/Bowler</b> That the meeting be adjourned at 8:58 p.m. <b>Carried</b>

---

*Mayor/Deputy Mayor*

---

*Chief Administrative Officer*