



VILLE DE • TOWN OF

Gravelbourg

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Town of Gravelbourg

REQUEST FOR PROPOSALS

JANITORIAL SERVICES – POST OFFICE AND ENTERPRISE CENTRE

The Town of Gravelbourg is inviting written proposals for the provision of Janitorial Services at its building located at 402 Main Street (Post Office and Enterprise Centre).

General duties consist primarily of daily/weekly cleaning of Postal Activities area (Main Floor), snow removal of public access areas and scheduled routine cleaning of other areas during the year.

A general description of expected duties is available from the Town Office to those interested parties.

Proposals must include: price inclusive of all taxes and insurance, previous similar experience and references.

Please Note: cleaning products, stripper, sealant, wax and associated equipment are the responsibility of the successful contractor. The Town is responsible to purchase the garbage bags, toilet products - paper & soap, ice melt and required brooms & mops.

Proposals must be received in writing, no later than 4:00 P.M. – Wednesday November 05, 2014

By submitting to:

Town of Gravelbourg
Re: Janitorial Services Proposal
Box 359
Gravelbourg, Sask.
S0H 1X0

For further information, please contact Ms. Susy Martin, Assistant Administrator @ 306.648.3301 or via email at gravelbourg.town@sasktel.net

Highest, or any proposal not necessarily accepted.